



MBMC Application for Employment Pre-Employment Questionnaire

All questions must be answered completely with or without a resume.

Application Information

Position Applied For: _____

Are you employed now? Yes ___ No ___ Are you 18 years of age or older? Yes ___ No ___

Date you can start: _____ Salary Desired: _____

Last Name: _____ First Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Cell Phone: _____ Email: _____

Are members of your household currently employed by MBMC? Yes ___ No ___

Name: _____ Relationship: _____ Position: _____

Name: _____ Relationship: _____ Position: _____

If hired, can you provide proof you are legally entitled to work in the United States? Yes ___ No ___

Church Background

Do you currently attend or are you a member of MBMC? Attend Since: _____ Member Since: _____

If the answer above is NO, what church are you attending? _____

Are you a volunteer at MBMC? Yes ___ No ___ If yes, what ministry? _____

Are you a volunteer at another church? Yes ___ No ___ If yes, what ministry? _____



Educational Background

| | Name/Location of School | Year of Graduation | Degree Received |
|---------------------------------|-------------------------|--------------------|-----------------|
| High School | _____ | _____ | _____ |
| College | _____ | _____ | _____ |
| Vocational/Trade School | _____ | _____ | _____ |
| Other (Highest Degree Attained) | _____ | _____ | _____ |

Employment History - Please list from most recent

Employer Name: _____ Position: _____

City/State: _____ Dates Employed: _____

Starting Wage (Hourly/Salary) _____ Final: _____

Supervisor's Name & Position: _____ Phone Number: _____

Permission to call? Yes ___ No ___

Job Title & Duties: _____

Reason for Leaving: _____

Employer Name: _____ Position: _____

City/State: _____ Dates Employed: _____

Starting Wage (Hourly/Salary) _____ Final: _____

Supervisor's Name & Position: _____ Phone Number: _____

Permission to call? Yes ___ No ___



Job Title & Duties: _____

Reason for Leaving: _____

Employer Name: _____ Position: _____

City/State: _____ Dates Employed: _____

Starting Wage (Hourly/Salary) _____ Final: _____

Supervisor's Name & Position: _____ Phone Number: _____

Permission to call? Yes ___ No ___

Job Title & Duties: _____

Reason for Leaving: _____

References - Please List Three

| Name | Phone Number | Relationship | Years Known |
|-------|--------------|--------------|-------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Non-Discrimination Statement

MBMC is committed to providing equal opportunity in all employment practices, including but not limited to selection, hiring, promotion, transfer and compensation to all qualified applicants and employees without regard to age, race, color, national origin, sex, handicap, or disability or any other category protected by Federal, State, or local law. As a religious organization, the Civil Rights Act of 1964 exempts MBMC against religious discrimination in employment on the basis of religion.

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Standards of Conduct

Applicants employed by MBMC will be expected to understand, respect, and support the mission of the Church and abide by its rules and policies.

Our Mission Statement: Inviting all people into a living relationship with Jesus Christ.

Authorization

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by MBMC. I understand that any employment is conditioned on a background check. I authorize MBMC to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to MBMC, without giving me prior notice of such disclosure. In addition, I release MBMC, any former employers and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure. I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon MBMC unless made in writing. I further understand and agree that if I am hired, my employment will be "at will" and without fixed terms, and may be terminated at any time, with or without cause and without prior notice, at my option or that of MBMC. I understand that filling out this form does not indicate there is a position open and does not obligate MBMC to hire me. If hired, I agree to abide by all of the MBMC work rules, policies and procedures. MBMC retains the right to revise its policies or procedures, in whole or in part, at any time.

I HAVE READ AND UNDERSTAND THE STANDARDS OF CONDUCT AND AUTHORIZATION SECTIONS.

Signature

Date